



Bread of Life Christian Children’s Center

2780 Lomita Blvd., Torrance, CA 90505 | 310.602.0185 | Fax: 310-325-7853 | <https://www.breadoflifechurch.org/bolccc>

2026 Summer Day Camp Tuition Policy

Camp Fee Due Dates

June camp fees will be billed **May 18 and due on May 25th**

July camp fees will be billed **June 18 and due on June 25th**

August camp fees will be billed **July 18 and due on July 25th**

Payment Information

BOLCCC accepts: **cash, check, Zelle, or Brightwheel** (convenience fee).

Checks are payable to: **Bread of life Church / ASC**

Zelle email: **afterschoolbolccc@gmail.com**

Fees are Non-refundable

No schedule changes, or cancellations can be made **after May 15, 2026.**

No credits or refunds are issued for absences due to illness, vacation, school closures, holidays, change of mind.

To retain enrollment, full tuition fees must be paid by each due date.

Payment arrangements are available upon request for families who need additional flexibility. Please contact **Janel at the BOLCCC office 310.602.0185 ext.241**

Non-Sufficient Funds Policy

If a payment is returned due to non-sufficient funds, a \$25 fee will be charged per occurrence. After two insufficient payments, another form of payment will be required for all future payments.

Late Pick-Up Fee

Our SDC program ends promptly at 6:00pm, each day. If an emergency prevents you from arriving on time, please contact us immediately and arrange for an authorized person to pick up your child. Emergencies do not excuse late fees. A late pick-up fee of \$1 per minute will be billed for any pickups occurring after 6:05pm.

Sibling Discount

Families enrolling more than one child from the same household will receive a 5% discount per weekly fee for the second and each additional sibling.

SDC Fee Payment Policy

SDC Fee payments are due on the 25th of each month for all weeks enrolled in the upcoming month of attendance. A short grace period is provided; however, payments received on or after the 2nd of the month are considered past due and will incur a \$8.00 daily late fee. Tuition must be paid in full before child may attend.

Suspension/Expulsion

If your child is suspended or expelled from the program for any reason, no refunds will be given.

Registration Fee

Registration Fee will be invoiced via Brightwheel upon enrollment approval and will be payable immediately.

Parent/Authorized Representative Name

Relation to child

Parent/Authorized Representative Signature

Date

2026 Summer Day Camp Program Policy

Sign in/out

Each child must be signed in/out with full signature at the time of drop-off and pick-up, via brightwheel™, by their parent/authorized representative.

Lunch

All children should bring a healthy lunch and a water bottle each day. Warm-up service is not available.

Dress Code

For your child's safety and comfort, please ensure they wear secure, closed-toe shoes each day. Flip flops, thongs, and Crocs are not permitted. Sandals without both front and back straps are not permitted. Walking shoes are strongly recommended to help protect feet during active play and walking during field trips.

Please ensure your child dresses in comfortable, weather-appropriate clothing suitable for indoor and outdoor activities. Please keep a complete set of extra clothing at the center in case of spills or accidents.

Personal Items

Please have your child leave personal belongings, including money, at home, to prevent items from being lost or damaged. We are unable to assume responsibility for lost or stolen articles brought from home.

If an item is brought to the center, your child is responsible for keeping track of it. For the safety and focus of all students, toys and electronic devices should remain at home unless specifically requested for a special activity.

Health

For the health and safety of all children and staff, any child experiencing symptoms of a cold, flu, COVID-19, or other contagious illness must remain at home. Children may return once symptoms have fully resolved or they have received a negative test result, in accordance with current health guidelines. Please see the BOLCCC Illness Policy for full details.

Self-care

Children who require frequent restroom breaks may not be able to participate in certain field trips, as supervision and facility access cannot always be guaranteed at off-site locations.

Medications

An authorization form must be completed for BOLCCC to administer any prescription or non-prescription medication, as well as topical products such as sunscreen. All medications must be in their original container with the prescription label or manufacturer's instructions clearly visible.

For safety purposes, all medications and topical products must be handed directly to a BOLCCC staff member upon arrival and may not be stored in your child's cubby or backpack.

Student Behavior

Please review this policy with your child(ren) before attendance. This policy will be strictly adhered:

Children will refrain from fighting, stealing, bullying, and using inappropriate language.

Walking and talking with gentle voices are expected inside the buildings, on the bus, and during field trips hallways.

All children are to always remain under the supervision of their counselors while signed into the program.

Any child who willfully destroys any BOL/BOLCCC property and/or other children's belongings will be required to replace the items.

Children shall give full respect to the authority of their BOLCCC counselor, other staff members, and their peers.

Behavior Guidance & Expulsion Policy

Our goal is to guide children in developing self-control, respect for others, and constructive problem-solving skills. When negative behaviors arise, staff first use redirection, clear reminders, and supportive guidance to help the child make appropriate choices and restore positive participation.

In this policy, negative behavior refers to actions that are disruptive, unsafe, or inappropriate within the BOLCCC environment. This includes behaviors that interfere with learning, cause harm to oneself or others, create fear or intimidation among peers, or demonstrate disrespect for rules or authority. Examples may include aggression, defiance, refusal to follow directions, excessive tantrums, leaving staff supervision, stepping outside established boundaries, or directly challenging staff instructions.

3-Step Behavior & Expulsion Process

Step 1: Intervention & Redirection

Staff provide immediate guidance using redirection, problem-solving support, and reminders of expectations. If needed, the child may briefly step away from the group under staff supervision to reset and reflect.

Step 2: Documentation & Parent Partnership

If behaviors persist, the Director (or person in charge) will be notified. An ABC Note (Antecedent–Behavior–Consequence) may be issued to document concerns and partner with families to create consistent strategies for improvement.

Step 3: Suspension or Removal

If a child receives two ABC Notes over the course of attendance, demonstrates ongoing inability to meet behavioral expectations, or poses a safety risk to themselves or others, BOLCCC reserves the right to suspend or remove the child from the program. Immediate removal may occur in situations involving serious safety concerns to ensure the well-being of all participants.

Our priority is always restoration and growth; however, the safety and emotional security of every child and staff member remains our highest responsibility.

Field Trips:

Participation in field trips is a privilege. If a child's behavior prior to or on the day of a field trip is deemed unsafe by the Director, Supervisor, or staff member, the child may not be permitted to attend. Please note that tuition payments are non-refundable under all circumstances.

Parent/Authorized Representative Name

Relation to child

Parent/Authorized Representative Signature

Date

BOLCCC Health Policy

The health and safety of all children and staff at BOLCCC is our top priority. To help maintain a healthy environment, we require that children who exhibit signs of illness stay home and only return when they are symptom-free for at least 24 hours without the use of medication (such as fever reducers, cough suppressants, or anti-diarrheal medication).

Daily Health Check

Each child will be observed upon arrival for signs of illness. Children exhibiting any of the symptoms below may not be admitted into care and may be sent home if symptoms develop during the day.

Symptoms Requiring Immediate Pick-Up and/or Exclusion from Care:

Children will not be admitted if they show any of the following symptoms. Additionally, if a child develops any of the following symptoms while in care, parents/authorized pick-up persons will be contacted immediately. It is expected that the child will be picked up within 1 hour of notification. Children with these symptoms may not attend school:

- Fever of 100.4°F or higher
- Vomiting (even once)
- Diarrhea (two or more loose stools in a day)
- Persistent coughing or wheezing
- Difficulty breathing or shortness of breath
- Yellow or green nasal discharge
- Lethargy associated with illness/other symptoms
- Rash with fever or behavioral changes (especially if the cause is unknown)
- Eye redness with discharge (conjunctivitis/pink eye)
- Mouth sores with drooling
- Head lice or nits, scabies
- Unusual fatigue or irritability
- Loss of taste or smell
- Skin sores or open wounds that are weeping
- Diagnosis of a contagious illness

Return-to-Care Guidelines

We follow Title 22 and Los Angeles County Department of Public Health guidelines for when children must be excluded from and may return to care.

Children may return to care when:

- They have been symptom-free for 24 hours without medication, including no fever, diarrhea, vomiting, and nasal discharge.
- If prescribed antibiotics (e.g., for strep throat or impetigo), they must complete at least 24 hours of treatment before returning.
- For certain diseases (e.g., pertussis, measles), a doctor's note or clearance from the health department may be required.
- In the case of head lice, children may return once treatment has begun and no live lice are present.
- Are well enough to participate in daily activities, including outdoor play.

Note: We reserve the right to require a medical clearance before readmission for any communicable disease or ongoing symptoms.

Medication Policy

Prescription and over-the-counter medications may only be administered with a signed Medication Authorization Form from the parent. All medications must be in their original container with a prescription label.

Reportable Communicable Diseases

Under California law, parents are required to notify BOLCCC within 24 hours of diagnosis, if their child is diagnosed with any of the following contagious conditions, even if their child has not attended care due to illness.

BOLCCC is required to report certain communicable diseases to the Los Angeles County Department of Public Health (LACDPH). Please notify us immediately if your child is diagnosed with any of the following:

- Influenza (confirmed)
- Pertussis (Whooping Cough)
- Measles
- Mumps
- Rubella
- Chickenpox
- Hepatitis A, B, or C
- Tuberculosis
- Meningitis
- Hand, Foot, and Mouth Disease (confirmed)
- Scabies
- Head lice (in certain outbreaks)
- Giardia or other parasitic infections
- Shigella, Salmonella, E. coli (with diarrhea)
- RSV (in severe cases or outbreaks)
- Streptococcal infections (e.g., Strep throat)
- Impetigo
- Ringworm (after treatment has begun)

Parents are not required to report common colds, seasonal flu, or mild stomach bugs unless local authorities deem it part of a larger outbreak.

COVID-19 is not currently listed in Title 17 as a reportable disease. Parents are not legally required to report COVID-19 to the preschool as a reportable disease.

Outbreak Notification to Parents

Under Title 22 § 101212(d) (child care centers) licensees must inform parents if two or more children in care have the same communicable disease from the above list. Please note that this does not include COVID-19.

To ensure the health and safety of all children and staff, BOLCCC will electively inform parents when there is an outbreak of COVID-19 (2 or more confirmed cases) within 24 hours of the second confirmed case.

All reporting is confidential and the identity of the affected child/staff member will be protected as required by confidentiality laws.

Parent/Authorized Representative Name

Relation to child

Parent/Authorized Representative Signature

Date